

Tender for Library Journals

Tender No.01/H/Journals/15-16

DOCUMENT STATING TERMS & CONDITIONS
FOR

Library Journals

AT

B.P.S.GOV'T. MEDICAL COLLEGE FOR WOMEN,
KHANPUR KALAN

Tender for Library Journals

Tender Enquiry No.

Dated:

(FOR OFFICE USE ONLY)

This Tender Form is sold to

M/s _____

On _____ for Library Journals

Against Tender Enquiry No. _____

Vide Receipt No. _____

Dated _____

Signature and stamp of issuing authority

Cost of tender Set (also applicable for downloaded tender): Rs.2000/- payable only by DD/Cash/Bankers Cheque/Pay Order(Non-Refundable) in favour of the DIRECTOR , B.P.S.GOV'T. MEDICAL COLLEGE FOR WOMEN, KHANPUR KALAN.

GOVERNMENT OF HARYANA



BPS GOVERNMENT MEDICAL COLLEGE FOR WOMEN, KHANPUR KALAN (SONEPAT)

Tender Notice for International and Indian Journals

Sealed tenders are invited from reputed firms and experienced firms and agencies for providing International and Indian Journals for the Library of the Medical College. The tender form and other terms and conditions may be downloaded from department's website www.bpsgmckhanpur.ac.in The last date of submission of tender forms is 17.06.2015 (up to 3.00 PM) in the O/o Director, BPS, Govt. Medical College for Women, Khanpur Kalan, Sonapat . The tender application along-with other related documents can be obtained from the office of Director BPS Govt. medical College ,Khanpur Kalan, sonapat on any working day up to 17.06.2015 (3:00PM) on payment of non refundable amount of Rs. 2000/- (Rs. Two Thousand Only) in the shape of demand draft of any scheduled bank payable at Gohana in favour of Director , BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat or cash payment. . Tender will be opened on 18.06.2015 at 2.00 PM in the office of Director, BPS, Govt. Medical College for Women, Khanpur Kalan, Sonapat.Tender received late after the specified time and date shall not be entertained.Application not accompanied by requisite value of Demand draeft or short of it shall be rejected out rightly.

Director
BPS Govt. Medical College for Women,
Khanpur Kalan , Sonapat

Tender for supply of International and Indian Journals for Medical College.

1) SCHEDULE

Time & Date of receipt of tender 17.06.2015 upto 3.00 PM
Time & Date of tender opening 18.06.2015 at 2.00 PM

2) TENDER VALIDITY

Tender shall remain open for acceptance for a period of five year from the date of opening of tender. Tender received for the shorter validity period shall not be accepted.

3) TENDERER'S ELIGIBILITY AND QUALIFICATIONS

Sealed quotations are invited from eligible Publishers/ Booksellers having annual turnover of Rs. 1.00 Crore or above during the last financial year in the books of account and having at least three years experience of supplying Medical Journals and Periodicals (Indian & Foreign) to Medical Colleges Libraries/ Government of India libraries situated in India.

The Tender shall furnish as a part of the tender document, the following documents establishing their eligibility to participate in the tender and qualification to perform the contract.

a) Copy of PAN card issued by the Income Tax Department and copy of income Tax Return for the financial year 2015-16, Assessment Year 2016-17.

b) Annual turnover of last financial year (2015-16) duly certified by the Statutory Auditors.

c) Name and address of the bankers with satisfactory bankers report regarding tenders" financial capability for doing business worth Rs. 1.00 crore or above in a year.

d) Medical Journals and Periodicals (Indian and Foreign) to Medical Colleges libraries/ Government of India Libraries (Attach Certificate from 3 libraries served)

QUALIFICATION OF THE BIDDERS

4.1 The bidders to qualify for the award of contract shall submit a written power of attorney authorizing the signatories of the bid to participate in the bid.

4.2 The bidder shall submit full details of his agency/ Firm or, if the bidder is a Proprietorship/ Partnership or a private Limited Company, full details of ownership and name of the directors.

4.3 Bidder shall submit a copy of PAN Card No. under the Income Tax Act

4.4 Bidder must submit self attested copies of all documents and each and every page of tender document duly signed by him.

4) EARNEST MONEY DEPOSIT:-

Tenderer shall furnish along with their tender, a Earnest Money for Rs. 2,00,000/- (Rs. Two Lac only) in the form of crossed Demand Draft in favor of Director BPS, Govt. Medical College for Women, Khanpur Kalan, Sonapat, payable at Gohana. Failure of the Tenderer to furnish required earnest money deposit in the specified from along with their tender will result into rejection of their tender. The tender security is required to protect the BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat

risk of tenderer's conduct in the following eventualities which would warrant the forfeiture of Earnest Money.

i) In case the tender withdraws its tender or impairs or derogates from the tender in any respect during the period of tender validity; as specified by the purchaser.

OR

In case successful Tenderer fails to furnish the performance security.

ii) The earnest Money of unsuccessful bidders will be returned as promptly as possible after the expiry of the period of tender validity without interest.

6) DETAILS OF REQUIREMENTS:-

a) Supply of Medical Journal (as per list at Annexure "A")

The Director BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat reserves the right to increase/decrease the quantities of the journals of any time.

7) PRICE SCHEDULE, PAYMENT TERMS AND EVALUATION OF BIDS.

a) Tenderer should quote rate of discount (in percentage) offered on publishers printed price in Annexure "A". Director, BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat is not bound accept the lowest bid or any Tenderer and also reserves the right of rejecting all or any of the tender without assigning any reason.

b) The exchange rate by the Goods Office Committee of FPBAI for the conversion of foreign currency shall be applicable in case of imported journal. All payments will be made in Indian rupees only.

c) Net payable price will be the publishers printed price or (in case of price in foreign currency equivalent price in INR) minus discount offered.

d) Bill in triplicate (pre receipted) for the Medical Journals for Medical College supplied will be submitted by the tenders in the name of Director, BPS, Govt. Medical College for Women, Khanpur Kalan, Sonapat. The payment will be released only after the supply has been received to the satisfaction of the concerned departments.

e) **The bill should bear that certificate from the supplier that only journals of latest edition** have been supplied and that the prices have been charged correctly and in accordance with the latest publishers catalogue/ invoice or importer/ distributors invoice.

IMPORTANT: The successful bidder shall be selected on the basis of offered higher discount.

8. Terms of delivery.

Free of cost delivery at Central library BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat.

9. Delivery Period.

The Medical Journals available in India will be supplied within 30 days of latest edition. In case Journals imported from foreign publishers the supplies should be completed within 45 days of printing of latest edition.

10. **PERFORMANCE SECURITY (SECURITY DEPOSIT)**

The supplier shall furnish performance security for an amount in rupees equivalent to 5% (five percent) of the value of the supply order in the form of a bank guarantee within 30 days of placement of the supply order as per proforma enclosed (in case of advance payments bank guarantee equivalent to returned within 30 days of completion of the supply order. No interest is payable on the security deposit.

11 **Penalty Clause:-**

a) For delays- if the supplier fails to supply journal as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price a sum equivalent to 0.5 percent of the price of delayed items for each week of delay or part thereof until actual delivery up to a maximum of 10 (ten) percent. Once the maximum reached, the purchaser may consider termination of the contact.

b) Termination for default:- The purchaser may without prejudice to any other remedy or breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications orders to him within the time period specified in the contract or if the supplier fails to perform other obligation(s) under the contract. In the event of the termination of the contract by Director, BPS Govt. Medical College for Women Khanpur Kalan, Sonapat in whole or in part, the Department may procure, upon such terms and in such manner as it deems appropriate the undelivered journals and the supplier shall be liable to pay or any excess costs or such purchase. However, the supplier shall continue performance of the contract to the extent no terminated.

c) **Force Majeure-** The supplier shall not be liable for (a) and (b) above, if its delay in performance or other failure to perform its obligations under the contract is the result of an event of force majeure (means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable). Such events may include. But are not restricted to acts of the purchase either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo. The supplier shall promptly notify the purchaser in writing of such conditions and the causes thereof.

11. **Inspection:-**

Medical Journals will be accepted only after the inspection by the Committee constituted by Director, BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat. Tenderers are required to comply with the above requirements and submit their tender complete in all respects and submit following documents along with the tender by the due date and time in sealed cover super-scribing "Tender for Supply of Medical Journals:-

- i) Copy of Tender Form along with Annexure- I duly filled and signed
- ii) Tender Earnest Money deposit.
- iii) Copy of PAN card issued by Income Tax Department and Copy of the income tax return for the financial year 2015-16, Assessment Year 2016-17.
- iv) Documents containing name and address of bankers with satisfactory bankers report regarding tenderers financial capability for doing business worth Rs. 1.00 crore or above in a year

v) Certificates issued by three medical Colleges libraries/Government of India showing at least 3 years experience of supplying Medical Journals (Indian and Foreign)

12. No tender may be withdrawn in the interval between the deadlines for submission of tenders and the expiry of the period of tender validity withdrawal of a tender during the interval may result in the tenderer's forfeiture of its Earnest Money Deposit.

13. The success tenderer shall not in any case sublet the contract in full or any part of it to third party.

14. Tenders not meeting any/all of the aforesaid requirement(s) shall be rejected.

15. Conditional tenders are liable to be rejected.

16. Director BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat reserves the right to accept or reject any tender.

17. RESOLUTION OF DISPUTES:-

In case of a dispute or difference between supplier and purchaser relating to any matter arising out in the whole process of the contract period, such dispute or difference shall be referred to the Director BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat and decision shall be final and binding to the parties concerned.

PERFORMANCE SECURITY FORM (BANK GURANTEE)

To
The Director,
BPS Govt. Medical College for Women,
Khanpur Kalan, Sonapat

Whereas
..... (name and address of the supplier) (herein after called "the supplier") has undertaken in pursuance of award letter No. Dated2015 to supply Medical Journals (hereinafter called "the contract")

AND WHEREAS It has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agree to give the supplier such a bank guarantee.

NOW THEREFORE, we hereby affirm that we are guarantors and responsible to you, on behalf of the suppliers, up to a total of

..... amount of the guarantee in words and figures. Such sum being is payable in the types and proportions of currencies in which the contract price is payable, and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument. Any sum or sums within the limits of (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this gurantee and we hereby shall be valid until the date of issue of the acceptance certificate issued by purchaser „s representative.

This gurantee shall be valid until the date of issue of the acceptance certificate issued by purchaser"s representative.

Place:

Signature and seal of the guarantor

Format of Technical Bid of BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat

Tender for supply of Medical Journals

1. Names, address of firm/Agency/company and Telephone cell phone Number_____

2. Registration No. And Date_____

3. Name, Designation, Address and Telephone No. Of authorized signatory

4. Please specify as to whether Tenderer is sole proprietor/Partnership firm/Private or Limited Company

5. Name , Address and Telephone No. of Director/Partners.

6. Name & address of the banker

7. Details of Bid Security/Earnest Money Deposit

 - (a) Amount
 - (b) Demand Draft/pay order/banker Cheque no.
 - (c) Date of issue
 - (d) Name of issue Bank

8. Any other information

9. Discount Offered in % age of the printed price

10. Declaration by the bidder

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of the Authorized Person) Name and Address(with seal)

List of Journals

LIST OF JOURNALS IN CENTRAL LIBRARY

List of Indian Journal

Sr. No	Title	Quantity
1	Indian journal of orthopedics.	1
2	Indian Journal of clinical Biochemistry.	1
3	Indian Journal of Anesthesia.	1
4	Indian journal of chest disease & allied science.	1
5	Indian journal of critical care medicine.	1
6	Indian journal of Anatomical Society of India.	1
7	Indian Journal of Pathology & Microbiology.	1
8	Indian Journal of Dermatology, Venerology & Leprology	1
9	Indian Journal of Physiology & Pharmacology.	1
10	Indian Journal of Maxillofacial & oral Surgery.	1
11	Indian Journal of Otolaryngology & Head Neck Surgery.	1
12	Indian Journal of Ophthalmology	1
13	Indian Journal of Medical Research	1
14	Journal of Anesthesiology & clinical Pharmacology.	1
15	Indian Journal of pediatrics.	1
16	Delhi Journal of Orthopedics	1
17	Indian journal of Radiology and Imaging	1
18	Biomedicine.	1
19	Indian Journal of Medical Biochemistry	1
20	Indian Journal of surgery.	1

21	Indian Journal of Human Genetics.	1
22	Indian Journal of Medical Microbiology	1
23	FOGSI Journal.	1
24	Indian Journal of Dermatology.	1
25	Indian Journal of Pharmacology.	1
26	Asian Journal of Ear, Nose & Thorax.	1
27	Indian Academy of Pediatrics.	1
28	Delhi Journal of Ophthalmology	1
29	Indian Journal of Community Medicine	1
30	Journal of Indian Academy of Forensic Medicine	1
31	Indian Journal of physiology	1
32	Asian Journal of Obst.& Gynae	1
33	Journal of Cytology	1
34	Lung India	1
35	Indian Journal of Clinical Anatomy and Physiology	1
36	JAPI	1
37	Indian Journal of Oncology	1
38	Journal of Communicable Diseases	1
39	Indian Journal of Tuberculosis	1
40	Journal of Punjab Academy of Forensic Medicine & Toxicology	1
41	Obst Gynae Today	1
42	Indian Journal of Medical Education	1
43	Indian Journal of Hematology & Blood Transfusion	1

List of International Journal

1	Orthopedics clinic of North America	1
2	Radiologic Clinics of North America	1
3	American journal of Physiology	1
4	Clinical Chemistry	1
5	British Journal of Anesthesia	1
6	Annals of Internal Medicine	1
7	American journal of Respiratory & Critical Care Medicine	1
8	JAMA Surgery	1
9	Journal of Anatomy	1
10	Journal of Clinical Microbiology	1
11	British Journal of Obstetrics & Gynecology (BJOG)	1
12	American Journal of Obstetrics & Gynecology	1
13	OCNA (Otolaryngology Clinic of North America)	1
14	Annual review of physiology	1
15	Journal of Cataract and Refractive Surgery (JCRS)	1
16	Journal of Bone & Joint Surgery (British)	1
17	Pediatrics (By American Academy of Pediatrics)	1
18	International Journal of Applied and Basic Medical Research	1
19	WHO Bulletin	1
20	American Journal of Surgical Pathology	1
21	Medicine, Science & the Law—official Journal of British Academy of Forensic Sciences	1