

Girls' Hostels

The following points regarding the Girls' Hostels were discussed and decisions were taken:-

1. Fixation of guard at the hostel entry gate
 - a. Round the clock visitor's entry will be made by Guard on duty and a separate register to will be maintained by the Hostel Supervisor.
 - b. Security Officer is directed to post a female security guard in intern hostel, who will make entry of visitor in register day time and intern who come/Go to from Hostel after 9 pm & will be responsible.
 - c. Security Officer is directed to put emergency berigates on the road (both side) to block the others.
 - d. If any students feel sick in night then her friend student will go accompany with Security Guard to the hospital.
 - e. To appoint a separate Security Guard round O clock on the back side of Girls Hostel.
2. DGM, NBCC is directed to put grill on the Ground floor of all girl's hostels.
3. Hostel closing timing for girls hostel I and II as discussed are as under:-
9: 00 pm in summer (1st April to 31st October)
8: 00 pm in winter (1st November to 31st March)
Hostel opening in Morning time:-
6: 00 AM in summer (1st April to 31st October)
7: 00 AM in winter (1st November to 31st March)
No student should go outside from the campus after 6pm in winter and 7 pm in summer.
4. Guard will accompany with the students if they have to move from hostel during off hours ~~after 8 pm~~.
5. Security Officer was directed to fix the cameras backside of the hostels for the safety and security of the students.
6. A fine of Rs. 500 per night will be imposed, on the absence without leave/permission from the hostel at night is a serious breach in conduct and information will be sent to the guardian/parents of the student. If such types of mistake are repeated, the fine will be imposed double.
7. Use of any kind of intoxicant is strictly prohibited in hostels. Defaulters will be fined Rs. 500 or expulsion from hostel.
8. Electrical appliances such as freeze/heater/Rod etc. are strictly prohibited in the Hostel. If anyone found using the electrical appliances, a fine of Rs. 500/- will be imposed on her and appliances will be confiscated.
9. DGM NBCC was directed to put fence around all the hostels with barbed wire for the safety and security.
10. Chief Warden Dr. Richa Kansal put up the rules duly signed by the hostel wardens in the meeting regarding the Girls' Hostel for approval of the Worthy Director and the Worthy Director approved the same for smooth functioning of the work of hostels. (Copy annexed)
11. The Hostel Warden will remain as Hostel Warden for the minimum period of one year.
12. Hostel supervisors were directed to fill up all the forms relating to visitors and to complete the records at an earliest.

13. Fine imposed on the boarders due to misconduct/breach in rules to be fixed by the warden of concerned hostel after approval from the Director (through proper channel)
14. It was decided that Interns might need to leave hostel for night duty and will make entry in the register at the time of moving Out/In of the hostel mentioning as night duty. Thereafter she will be responsible for her actions herself.
15. Dr. Shalini submitted her resignation to the Director which he did not accept & ask her to continue as Hostel No. 2 Warden.

Dr. Richa Kansal
Prof./Chief Warden Assoc. Prof./Hostel Warden

Dr. Seema
Assoc. Prof./Hostel Warden

Dr. Sumita Sethi
Assoc. Prof./Hostel Warden

Dr. A.K. Khandelwal
Assoc. Prof./Hostel Warden

Dr. Babita

Dr. Shalini Chaudhary
Asst. Prof./Hostel Warden

Sh. Darshan Singh Mr. Vijay
Sr. Account Officer Hostel Supervisor (JR hostel)

Mrs. Pammi Sharma
Hostel Supervisor (Girls hostel)

Mrs. Poonam
Hostel Supdt.

Mr. Bhim Singh
Security Officer

Mr. Mukesh Dalal
Asst. Security Officer

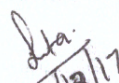
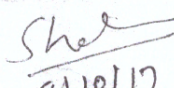
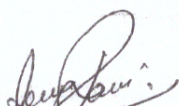
Dr. P. S. Chahal
Director
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BPS GOVT. MEDICAL COLLEGE FOR WOMEN KHANPUR KALAN, SONIPAT

Girls Hostel Rules

- No student in any circumstance will visit the residence of an employee of the college.
1. Only mother will be allowed to stay with her daughter in the hostel for one day only for emergency situation.
 2. Leave from the hostel for the night must be obtained from the hostel supervisor /warden. Residents after leaving the hostel, hostel authorities will not owe any responsibility for the same.
 3. Absence without leave from the hostel at night shall entail a fine of Rs. 500/- per night if repeats 1000 per night accordingly or expulsion from the hostel.
 4. In the case of student coming late to the hostel or absenting in the night from hostel without prior permission, the hostel supervisor /wardens shall immediately inform the parents of students through registered letter /telephone message.
 5. If anything goes wrong with any student from 6:00 am (summer) 7:00 am(winter) to 8:00 pm, i.e. the time limit when the student remain outside the hostel without any kind of permission, she and her parents will be self responsible for any kind of mishappening and the authorities do not own any responsibility for the same. .
 6. Hostel closing time in winter 8:00 pm (01 Nov to 28 Feb) in 9:00 pm (01 March to 31Oct) summer time. No student will be allowed to go outside campus after 6 pm(Winter)7.pm (summer)those student already went outside for personal purpose must make sure that they should return in side campus before 6 pm .This should be followed strictly due to safety of the students. Hostel opening time in morning 6:00 am Summer and 7:00 am Winter.
 7. All resident are required to take care of their room's prop i.e. light/electrical fixture, doors windows furniture etc. Residents can lodge complaint regarding any general repair in the register available on the hostel office.
 - 8 Student should not be in the hostels during class hours without any valid reason.
 - 9 Male visitors are not allowed to go inside the rooms.
 - 10 Visitors Register is to be duly maintained by guard on duty
 - 11 Residents are not allowed to move the items of furniture from their allotted rooms. All residents have to use facility like T.V, sports item etc. in proper way .The residents shall be fully responsible for any damage /loss of hostel property .Repair charges for any damage to any item of hostel property shall have to be paid by the resident
 - 12 Resident should be properly dressed while going to the common room, dining room, study room and hostel office.
 13. Residents should be not keep cash or jewellery or other valuable items in their rooms. The responsibility of safety of the belongings will be entirely that of the residents
 14. Use of any kind of intoxicant is strictly prohibited in the hostels. Defaulters will be fined Rs.500 -or expulsion from the hostel.
 15. Any resident found in possession of weapons shall be liable to a fine of Rs. 500/- or expulsion from the hostel and the matter shall be reported to the police .All rooms (including almirahs and belonging) are open for inspection by the hostel supervisor / warden at any time.
 16. Residents are required to maintain proper hygienic condition in hostels. Light should be switched off and tapes should be closed when not required, failing which a fine of Rs.100/- will be imposed .Loud music is not allowed in the hostel premises.
 17. No Resident shall misbehave/indulge in manhandling of the hostel workers /fellow residents /hostel staff All complaints against them should be brought to the notice of the hostel supervisor /warden.
 - 18 A resident is not allowed to use electrical appliances such as electrical heaters / rods etc. In case a resident is found in possession of any electrical appliances, the appliances may be confiscated and she will be fined up to of Rs.500 per appliances, In case a resident repeats this act the amount of the payable will also be double according and any disciplinary action could be taken.
 - 19 The hostel authorities may expel or ask to vacate any boarder at any time if they are not satisfied with her health or conduct.
 20. Before vacating the hostel, every resident shall obtain clearance from the supervisor /warden.



Mess Rules

- Meals are served in the dining hall only .No resident is allowed to carry food in the rooms. Cooking in the rooms is strictly prohibited, the defaulters will be asked to pay fine of Rs.100.
- All complaints pertaining to mess should be forwarded to be chief warden through respective supervisor.
- Entry into the cooking area is prohibited.
- Information regarding illness should be given in advance so that special food may be prepared
- Meals will not be served before or after mess timing.

Hostel Warden
to read these
rules before
approving it.

Chief
Hostel Warden
SD
DIRECTOR